



**Washington State University  
Career Services**

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This candidate is in the process of establishing/renewing a **NON-CONFIDENTIAL** placement file with Career Services. In accordance with the U.S. Family Educational and Privacy Act of 1974 and its amendments, this evaluation may be seen by the candidate and should be considered non-confidential.

Please evaluate this candidate in terms of performance you have observed and recommend the candidate based on your evaluation. In accordance with current laws, your statement should not contain references to sex, marital status, race, creed, color, national origin, or mental/physical handicaps.

THIS FORM WILL BE MACHINE DUPLICATED. PLEASE DO NOT TYPE ON THE REVERSE SIDE; IF MORE SPACE IS NEEDED, USE BOND PAPER FOR THE SECOND PAGE.

**A PROMPT REPLY WILL ASSIST THIS CANDIDATE. PLEASE TYPE.**

Name of Candidate ( <i>First, Middle, Last</i> )	Current Date
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**To be filled in by reference writer.**

Name ( <i>First, Middle, Last</i> )	Street Address
Official Position	City/State/Zip
Organization	Phone
Signature	